

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

**MEETING TO BE HELD ON THURSDAY 7 JUNE 2018 FROM 9AM IN ROOMS A & B, CLINICAL
EDUCATION CENTRE, LEICESTER GENERAL HOSPITAL**

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	APOLOGIES AND WELCOME	-	Chairman	
	To receive apologies for absence, including Mr A Furlong Medical Director.			-
2.	DECLARATIONS OF INTERESTS	-	Chairman	
	Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
3.	MINUTES			-
	To receive the Minutes of the 3 May and 25 May 2018 Trust Board meetings. <i>For approval</i>	A & A1 (A1 to follow)	Chairman	-
4.	MATTERS ARISING			9am – 9.05am
	Action log from the Trust Board meeting. <i>For approval</i>	B	Chairman	
5.	CHIEF EXECUTIVE'S MONTHLY REPORT JUNE 2018 <i>for discussion</i>	C	Chief Executive	9.05am – 9.20am
6.	KEY ISSUES FOR DISCUSSION/DECISION			
6.1	PATIENT STORY AND UPDATE ON END OF LIFE CARE <i>for discussion</i>	D	Acting Chief Nurse	9.20am – 9.50am
6.2	QUALITY ACCOUNT 2017-18 (AND STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE QUALITY ACCOUNT) <i>for approval and signature of the Statement</i>	E	Acting Chief Nurse	9.50am – 10.05am
6.3	NHS RESOLUTION MATERNITY SELF-ASSESSMENT <i>for approval</i>	F (to follow)	Acting Chief Nurse	10.05am – 10.20am
<i>5 minute comfort break</i>				
7.	RISK MANAGEMENT AND GOVERNANCE			
7.1	INTEGRATED RISK AND ASSURANCE REPORT <i>for discussion and assurance</i>	G	Acting Medical Director	10.25am – 10.35am
7.2	PROGRESS UPDATE ON THE DEVELOPMENT OF THE FACILITIES MANAGEMENT LLP <i>for discussion and assurance</i>	verbal	Chief Financial Officer	10.35am – 10.40am
8.	LLR STP AND UHL RECONFIGURATION			

8.1	LLR STP AND UHL RECONFIGURATION PROGRAMME <i>for assurance and discussion</i>	H	Chief Financial Officer/Director of Strategy and Communications	10.40am – 10.50am
8.2	EMERGENCY FLOOR PHASE 2 – MODELS OF CARE <i>for assurance and discussion</i>	I (to follow)	Dr R Wong, Consultant in Care for the Elderly	10.50am – 11.05am
9.	PATIENT AND PUBLIC INVOLVEMENT			
9.1	PATIENT AND PUBLIC INVOLVEMENT STRATEGY – QUARTER 4 UPDATE <i>for assurance and discussion</i>	J	Director of Strategy & Communications/ Chief Financial Officer	11.05am – 11.15am
10.	QUALITY, PERFORMANCE AND FINANCE			
10.1	LEARNING FROM DEATHS – QUARTER 3 UPDATE <i>for discussion and assurance</i>	K	Acting Medical Director	11.15am – 11.30am
10.2	EMCHC – 6-MONTH UPDATE <i>for assurance and discussion</i>	L	Chief Executive /Director of Strategy and Communications	11.30am – 11.40am
10.3	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the summary of the issues considered at the 24 May 2018 meeting for information, and approve any recommended items. Formal minutes of that meeting will be submitted to the 5 July 2018 Trust Board.	M	QOC Non-Executive Director Chair	11.40am – 11.45am
10.4	PEOPLE PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the summary of the issues considered at the 24 May 2018 meeting for information, and approve any recommended items. Formal minutes of that meeting will be submitted to the 5 July 2018 Trust Board.	N	PPPC Non-Executive Director Chair	11.45am – 11.50am
10.5	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the summary of the issues considered at the 24 May 2018 meeting for information, and approve any recommended items. Formal minutes of that meeting will be submitted to the 5 July 2018 Trust Board. The financial performance report for month 1 is also appended to the FIC summary, and will be introduced separately by the Chief Financial Officer.	O O1	FIC Non-Executive Director Chair Chief Financial Officer	11.50am – 11.55am 11.55am – 12.05pm
11.	REPORTS FROM BOARD COMMITTEES	P1-P3		12.05pm – 12.10pm
11.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the 26 April 2018 QOC Minutes, noting that any recommendations were approved through the meeting summary presented to the 3 May 2018 Trust Board.	P1	QOC Non-Executive Director Chair	
11.2	PEOPLE PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the 26 April 2018 PPPC Minutes, noting that any recommendations were approved through the meeting summary presented to the 3 May 2018 Trust Board.	P2	PPPC Non-Executive Director Chair	
11.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the 26 April 2018 FIC Minutes, noting that any recommendations were approved through the meeting summary presented to the 3 May 2018 Trust Board.	P3	FIC Non-Executive Director Chair	
12.	TRUST BOARD BULLETIN – JUNE 2018	Q	-	-

13.	QUESTIONS FROM THE PUBLIC RELATING TO BUSINESS TRANSACTED AT THIS MEETING	-	Chairman	12.10pm – 12.15pm
14.	ANY OTHER BUSINESS	-	Chairman	12.15pm – 12.20pm
15.	DATE OF NEXT MEETING	-		
	The next scheduled Trust Board meeting will then be held on Thursday 5 July 2018 from 9am at Devonshire Place, 78 London Road, Leicester LE2 0RA. The 2018 UHL NHS Trust Annual Public Meeting will also take place at Devonshire Place on 5 July 2018.		Chairman	
16.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 17-24).			-
17.	DECLARATIONS OF INTERESTS Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.			-
18.	CONFIDENTIAL MINUTES To receive the confidential Minutes of the 3 May 2018 Trust Board meeting. <i>for approval</i>	R	Chairman	-
19.	MATTERS ARISING Confidential action log from the Trust Board. <i>for approval</i>	S	Chairman	12.20pm – 12.25pm
20.	REPORT FROM THE DIRECTOR OF STRATEGY AND COMMUNICATIONS	T	Director of Strategy and Communications	12.25pm – 12.35pm
21.	REPORTS FROM THE CHIEF FINANCIAL OFFICER	U & U1	Chief Financial Officer	12.35pm – 12.55pm
22.	REPORTS FROM BOARD COMMITTEES	V1 – V6		12.55pm – 1pm
22.1	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive the confidential summary of the 24 May 2018 QOC (formal Minutes to be submitted to the 5 July 2018 Trust Board).	V1	QOC Non-Executive Director Chair	
22.2	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive the confidential 26 April 2018 PPPC (noting that any recommendations were approved through the meeting summary presented to the May 2018 Trust Board and the confidential summary of the 24 May 2018 PPPC (formal Minutes to be submitted to the 5 July 2018 Trust Board).	V2 & V3	PPPC Non-Executive Director Chair	
22.3	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive the confidential 26 April 2018 FIC Minutes (noting that any recommendations were approved through the meeting summary presented to the 3 May 2018 Trust Board), and the confidential summary of the 24 May 2018 FIC (formal Minutes to be submitted to the 5 July 2018 Trust Board).	V4 & V5	FIC Non-Executive Director Chair	
22.4	REMUNERATION COMMITTEE To receive the confidential 3 May 2018 Remuneration Committee	V6	Chairman	

	minutes and endorse any recommendations therein.			
23.	CONFIDENTIAL TRUST BOARD BULLETIN	W	-	-
24.	ANY OTHER BUSINESS	-	Chairman	-

Helen Stokes
Corporate and Committee Services Manager